# VACANCY ANNOUNCEMENT

**Job Title:** Engineer Fossil Fuels (x3)
**Job Type:** Fixed - term contract (**3 years**)
**Location:** Northern Region – Kasama, Southern Region Livingstone and Copperbelt Region Kitwe.
**ERB Grade:** ERB 5
**Reports To:** Senior Manager Fossil Fuels

**Background**

The Energy Regulation Board (ERB) is a statutory body created by the Energy Regulation Act No. 12 of 2019 to regulate Zambia's energy sector. The ERB is looking to hire a qualified and experienced Zambian national to fill the position of **Engineer Fossil Fuels**, based at its Head Office in Lusaka.

**Job Purpose**

To plan and undertake inspections of fossil fuel installations and utilities to ensure compliance with prescribed standards, safety requirements and regulations; investigate complaints and deviations from standards; recommend remedial measures; and propose improvements to regulations and standards.

**Main Duties and Responsibilities**

- Carry out technical inspections of fossil fuel facilities to ensure compliance with prescribed technical standards, safety requirements and licensing conditions.
- Prepare inspection reports highlighting compliance levels for submission to management for information or action.
- Maintain a database of undertakings in the fossil fuels sub-sector to support regulation, compliance mechanisms, and monitoring of performance and efficiency trends.
- Collect petroleum product samples at random and arrange laboratory testing and analysis as a quality-assurance measure.
- Conduct on-the-spot investigations following accidents and prepare reports with recommendations for remedial action.
- Review and analyse major infrastructure developments in the fossil fuels sub-sector in consultation with relevant institutions.
- Provide technical advice to relevant ERB departments on matters including pricing and licence reviews.

- Verify stock levels at filling stations to ensure compliance with statutory minimum levels set by the Government.
- Prepare monthly reports on the activities of the Fossil Fuels Section for management attention.
- Perform any other duties as may be assigned by the supervisor from time to time.

**Required Skills**

- **Technical Inspection Skills:** Ability to inspect fossil fuel facilities for compliance with technical, safety and licensing requirements.
- **Analytical Skills:** Ability to investigate complaints and accidents, analyse infrastructure developments and performance trends, and recommend remedial measures.
- **Report Writing Skills:** Ability to prepare detailed inspection reports, briefs and monthly management reports.
- **Communication Skills:** Ability to communicate effectively in written and spoken English.
- **Database and Computer Skills:** Ability to maintain regulatory databases and use standard computer applications effectively.
- **Stakeholder Engagement:** Ability to work professionally with licensees, public institutions, standards bodies, environmental agencies and local authorities.
- **Interpersonal Skills and Courtesy:** Ability to interact respectfully and collaboratively with internal and external stakeholders.
- **Integrity and Confidentiality:** Demonstrates sound judgement, integrity and appropriate handling of confidential information.

**Minimum Qualifications**

• Grade 12 Certificate or equivalent.
• Degree in Chemical Engineering, Civil Engineering or an equivalent qualification.
• Member of the Engineering Institution of Zambia (EIZ).
• A minimum of five (5) years' working experience in the fossil fuels industry.

**How to Apply**

Applicants must complete the pre-application form for Engineer Fossil Fuels at: ERB e-Job Application - Engineer Fossil Fuels (1) – Fill out form or by scanning the QR code below:



1. Applicants who meet ALL the minimum qualifications above will be invited to submit soft copies of application letters, current Curriculum Vitae (with minimum two (2) professional referees, in *pdf version*) and ZAQA certified photocopies of Grade 12 Certificate, Degree Certificate(s), and Engineering Institution of Zambia membership certificate to jobs@erb.org.zm. No hard copies will be considered.

2. Application deadline: **Tuesday 3rd November 2026**.

ERB is an equal opportunity employer, both genders are encouraged to apply. Candidates involved in any lobbying shall be disqualified. Only short-listed candidates will be contacted.