

 Doc. Type.
 Form

 Doc. No.
 LN.FM-013

 Issue Date
 2024-01-26

 Revision No.
 00

 Page No.
 Page I of 5

Licensing

This Checklist should be completed and submitted together with "Form I – Application Form"

This licence involves engaging in entrepreneurial activities relating to retail of Liquified Petroleum Gas (LPG)

Instructions

- I. Read Energy Regulation (General) Regulations 2023 before completing this form
- 2. Use capital letters and where applicable mark \boxtimes
- 3. This checklist has nine (9) parts.
 - a. For initial application, applicants must complete parts: A,B(I),C,D,E, H&I
 - b. For amendment to licence, applicants must complete parts: A, B(I),D,F,H&I
 - c. For renewal application, applicants must complete parts: A,B(II), C,D,E,G,H&I
- 4. Use a separate application form for each project.

A. Application Particulars

Name	of Applicant			
Please	mark with $oxtimes$ to select t	type of entity or specify in "	'other''	
□Limi	ited Liability Company sst	☐ Partnership☐ Other (please specify)	□Sole Trader	□Body Corporate
Comp	any/Entity's Registration	Number		
ZRA (TPIN)	Taxpayer Identification	Number		
ERB (a	application fee) Receipt N	Number		
Please	mark \boxtimes to select type of	of application		
Initial		Amendment	ı	Renewal \square
Note	If the selected type of appli	cation is "Amendment" please	complete "Part B(I), "	'Part D" and go to "Part
	If the selected type is "Ren	ewal " please "Part B(II), "part	C", "Part D", "Part E"	and go to "Part G"



 Doc. Type.
 Form

 Doc. No.
 LN.FM-013

 Issue Date
 2024-01-26

 Revision No.
 00

 Page No.
 Page 2 of 5

Licensing

B. Financial Information

I. Initial Application –Cost of Investment

Please provide the projected total cost of investment in the LPG retail business					
Amount in Figures					
Amount in Words					
Proof of funds for working capital	Mark ⊠ where applicable				
Line of credit from a financial institution					
Letter of sponsorship/financing					
Latest Bank statement (Not later than 3 months)					
Grants					
Other (specify)					

II. Renewal Application – **Determination of Net worth** - (Use audited financial statements not older than 2 years)

Non-Current Assets (A) (ZMW)	Current Assets(B) (ZMW)	Current Liabilities(C) (ZMW)	Net Worth (D)= A+B-C	Proportion of Licenced Activity to entire Business (%)

ENERGY REGULATION BOARD

Licensing

Doc. Type.	Form
Doc. No.	LN.FM-013
Issue Date	2024-01-26
Revision No.	00
Page No.	Page 3 of 5

C. Schedule of Retail Sites

Table 2: Retail Facilities to be licenced

Na	Location Year of Construction Cost of	Coat of Botail Facility	Liquefi	ied Petroleum Gas	Butane		
No.		Cost of Retail Facility	Units	Total Capacity	Units	Total Capacity	
I.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							
9.							



Doc. Type.	Form
Doc. No.	LN.FM-013
Issue Date	2024-01-26
Revision No.	00
Page No	Page 4 of 5

Licensing

D. Permission from other Authorities

Requirement	Issue date	Expiry date	Reference No.				
Local Authority (Valid Fire Certificate)							
Valid ZMA certification							
E. Application for Amendment							
Name of facility							
Construction Permit Number							
Outline of proposed amendments to li	cence,						
Attach relevant supporting documen amendment)	nts (Including a	"Cover Letter" jus	tifying the proposed				
F. Application for Renewal (should be submitted at least 3 months before expiry of existing licence)							
Please provide the following details	of the current lic	ence					
Current Licence No							
Issue Date							
Expiry Date							
Are there any outstanding liabilities on	the current liceno	ce?	Yes 🗌 No 🗌				
If yes, please specify.							



Doc. Type.	Form
Doc. No.	LN.FM-013
Issue Date	2024-01-26
Revision No.	00
Page No	Page 5 of 5

Licensing

G.	Declaration	bv	Applicant
J .	DCCiai acion	.,	Applicant

I (full name in block letters) declare that the particulars, details and it best of my knowledge	information given in th	is checklist are true	and cor	rect to the
Signature		Date	<u> </u>	
H. Appendices (Please attach the follow	wing to your application	where applicable)		
Requirement			Υ	NA
Letter stating cost of investment				
Bill of Quantity signed by qualification	ed engineering profess	ional.		
 Cost of purchase and/or cost of 	rebranding			
Valid fire certificate from a local authori	·			
Proof of ownership or lease of retail site				
Latest Audited Financial statements prepared	pared by a ZICA regist	ered Firm		
Review of the Application				
Recommendation	Reject	RequesInformation	t for a	ıdditional
Reason(s) or Condition(s) for the R	Recommendation			
Reviewed by	Sign	Date _		
Checked by	Sign	Date		
Approved by	Sign	Date		