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B. Financial Information

Please provide the initial total cost of investment in the activities to be Licensed

Amount in Figures	
Amount in Words	

Proof of funds for working capital	Mark <input checked="" type="checkbox"/> where applicable
Line of credit from a financial institution	<input type="checkbox"/>
Letter of sponsorship/financing	<input type="checkbox"/>
Latest Bank statement (Not later than 3 months)	<input type="checkbox"/>
Grants	<input type="checkbox"/>
Other (specify)	<input type="checkbox"/>

C. MANUFACTURING (to be completed only by those engaged in manufacturing)

Please describe the location of the production plant (Detailed project location, including a topographical map of scale with GPS coordinates)

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Provide a list of products / equipment to be manufacture

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Product	Description of Applicable Technical Standard

Requirement	Issue date	Expiry date	Reference No.
ERB Construction Permit			
Environmental clearance			
Zoning approval			

Description of system for ensuring quality assurance in production (Manufacturing best practices e.g. ISO 9001, ISO 14001, ISO 45001, etc certification)

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D. IMPORTATION (to be completed only by those engaged in importation of products)

Product	Manufacturer(s)	Origin Country	Product Approval No

E. INSTALLATION AND MAINTENANCE (for installers, contractors, EPC, etc)

Key Technical personnel that are expected to provide expertise should cover areas of *Regulatory Compliance, Occupational Safety, Health & Environment, Quality Assurance, Design and Construction*

Name	Responsibility	Summary of Relevant Experience	(Y/N)*

*State Yes (Y) or No (N) if CV attached in recommended format?


Professional certification to undertake engineering works (maintenance, installation, etc)

Name	Certification No.	Certification Board	Expiry Date

Requirement	Yes	No
Workmanship Warranties Policy or Procedure	<input type="checkbox"/>	<input type="checkbox"/>
Sample Installation Completion Certificate (ZS 405)	<input type="checkbox"/>	<input type="checkbox"/>

F. SUPPLY AND DISTRIBUTION (to be completed by retailers and wholesalers of products)

Describe the location of the supply and distribution premises or facility (Please include the physical address, street name, area, and where possible description of landmarks in proximity)

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Product	Source(s)

Requirement	Yes	No
Customer Complaints Handling Procedure	<input type="checkbox"/>	<input type="checkbox"/>
Warrant and Defect Liability Procedure (ZS 405)	<input type="checkbox"/>	<input type="checkbox"/>

G. APPLICATION FOR RENEWAL OF LICENCE *(only applicable for renewals)*

Please provide the following details of the current licence	
Current Licence No	
Issue Date	
Expiry Date	

Are there any outstanding liabilities on the current licence?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
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State the “Net Worth³ of the Enterprise” at the time of renewing the application (Use audited financial statements not older than 2 years)	
Amount in words	
Amount in figures	

H. DECLARATION BY APPLICANT


I (full name in block letters) _____
declare that the particulars, details and information given in this Application Form are true and correct to the best of my knowledge

Signature
Date

I. APPENDICES *(Please attach the following to your application where applicable)*

Requirement	Y	N	NA
ERB construction permit <i>(greenfield manufacturing projects only)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Environmental clearance <i>(greenfield manufacturing projects only)</i>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

³ Net Worth = Non-Current Assets (A) + Current Assets(B) - Current Liabilities(C) [D = A+B-C]

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Zoning approval (<i>greenfield manufacturing projects only</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Manufacturing best practices (e.g. <i>ISO 9001, ISO 14001, etc</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Type test approval certificates for each product (<i>importers only</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
CV for key technical personnel in “prescribed format” (<i>installers only</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Workmanship Warranties Policy or Procedure (<i>installers only</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sample Installation Completion Certificate (<i>installers only</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Certification to undertake engineering works (<i>installers only</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Customer Complaints Handling Procedure (<i>supply and distribution only</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Warrant and Defect Liability Procedure (<i>supply and distribution only</i>)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Review of the Application

Recommendation Approval Reject Request for information

Reason(s) or Condition(s) for the Recommendation

Reviewed by _____ **Sign** _____ **Date** _____

Checked by _____ **Sign** _____ **Date** _____

Approved by _____ **Sign** _____ **Date** _____